

Departmental/institutional Resources presentation - As per the revised NAAC guidelines

IQAC DDU COLLEGE <iqac@ddu.du.ac.in>

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Dear All

On behalf of IQAC, I request all of you to kindly share (via email) the departmental presentation, **latest by August 26, 2021**, which you plan to give in front of the NAAC peer team. Please share your final presentation including suggestions after holding meetings with departmental colleagues/committee members.

As per the revised NAAC guidelines the Departmental Presentation should cover the following points for the Year 2014-2021 (year-wise).

For your convenience, kindly see the following

- The AQAR for the Year 2014-2018 is available on <https://dducollegedu.ac.in/ViewpagePAnel.aspx?MenuId=vBVoshnPuCqMsjUs9Tqzbg==>
- The NIRF Report for the Year 2018-2021 is available on <https://dducollegedu.ac.in/ViewpagePAnel.aspx?MenuId=LNfmyZDsNMLgXek1MzBzWw==>
- The Annual Report for the Year 2014-2019 is available on https://dducollegedu.ac.in/ViewpagePAnel.aspx?MenuId=Jlb___vYoKkwRo___wQqn___FyZhbNGa1gYrtv

Presentation by Teacher-in-Charge

Curricular Planning and Implementation

- Membership of Academic council/Committee of Courses/Departmental Research Committee/BoS of Affiliating university
- Setting of question papers for UG/PG programs
- Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
- Curriculum revision process of the affiliating University

Academic Flexibility

- Percentage of programs in which Choice Based Credit System (CBCS)/Elective Course System (ECS)
- Add on /Certificate programs offered by the Department and Number of students enrolled in the year

Curriculum Enrichment

- Average percentage of courses that include Experiential Learning through project work/field work/internship

Teacher Profile and quality

- Photo of Faculty Members with Name, Designation, Qualification and Years of Service
- Teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- Awards and Honor received by Faculty Members

Student Performance and Learning Outcomes

- Pass percentage of Students Year Wise
- Co-Curricular and Extra-Curricular Activities of Subject Society (with photos and details)
- Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations) - include e-copies of award letters and certificates
- Awards and Honor received by students

Research, Innovations and Extension

- Grants received from Government and non-governmental agencies for research projects
- Number of Seminars/conferences/workshops conducted by the Department
- Number of papers published per teacher in the Journals notified on UGC website (*Kindly include the List of Journals*)
- Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings (*Kindly include the List of Publishers and Renowned Conferences*)
- Number of awards and recognitions received for extension activities from government /government recognised bodies
- Number of collaborations/linkages by Institutions for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research
- Number of functional MoUs with National and International institutions, universities, industries, corporate houses etc

Physical Infrastructure

- Include recent Geo-tagged photo, videos of each classroom, lecture theatre, Laboratories, Museum, Departmental Library, Research Lab etc with details of resources i.e. major equipment/books etc available.

Presentation by Convener-ICT (Dr. Anil Kumar)

- Details of classrooms and seminar halls with ICT - enabled facilities such as LCD, smart board, Wi-Fi/LAN, audio/video recording facilities, LMS, etc (Include geo-tagged Photo of each classroom, seminar Hall, Laboratories etc)
- Details of IT facilities floorwise including Wi-Fi
- Student – Computer ratio
- Bandwidth of internet connection in the Institution

Presentation by Librarian (Dr. Abhijeet Sinha)

- Library is automated using Integrated Library Management System (ILMS)
- Details of memberships/subscriptions - 1. e-journals, 2. e-*ShodhSindhu*, 3. *Shodhganga* membersip, 4. e-books, 5. Databases, 6. Remote access to e- resources
- Percentage per day usage of library by teachers and students (foot falls and login data for online access)
- Annual expenditure for purchase of books/e-books and subscription to journals/e- journals

Presentation by Convener-Campus Maintenance Committee (Dr. Anek Goel)

- percentage of expenditure, excluding salary for infrastructure augmentation
- Details of classrooms and seminar halls with ICT - enabled facilities such as LCD, smart board, Wi-Fi/LAN, audio/video recording facilities, LMS, etc.
- percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component
- established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.
- Geo-tagged photo, videos and details of Solar energy, Wheeling to the Grid, Sensor-based energy conservation and Use of LED bulbs/ power efficient equipment
- Geo-tagged photo, videos and details of Solid waste management, Liquid waste management, Biomedical waste management, E-waste management, Waste recycling system and Hazardous chemicals and radioactive waste management
- Geo-tagged photo, videos and details of Rain water harvesting, Borewell /Open well recharge, Construction of tanks and bunds, Waste water recycling and Maintenance of water bodies and distribution system in the campus
- Geo-tagged photo, videos and details of Landscaping with trees and plants
- Quality audits on environment and energy regularly undertaken by the Institution - include report of Green audit, Energy audit, Environment audit, Clean and green campus recognitions / awards and Beyond the campus environmental promotion activities
- The Institution has disabled-friendly, barrier free environment - include Geotagged photographs / videos and details of Built environment with ramps/lifts for easy access to classrooms, Disabled-friendly washrooms, Signage including tactile path, lights, display boards and signposts, Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment and Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Presentation by Convener- Student Activity Board (Dr. Charu Kalra)

Student Support and Progression

- Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs)
- Students benefited by scholarships and freeships provided by the Government
- Students benefited by scholarships, freeships etc. provided by the institution / non- government agencies
- Capacity building and skills enhancement initiatives taken by the institution include the following - 1. Soft skills, 2. Language and communication skills, 3. Life skills (Yoga, physical fitness, health and hygiene) and 4. ICT/computing skills
- Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the Institution
- Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) - include e-copies of award letters and certificates
- Average number of cultural events/competitions in which students of the Institution participated (organised by the institution/other institutions)
- Institution celebrates / organizes national and international commemorative days, events and festivals
- 4-5 Geotagged photographs and details of events organized by each student society.

Presentation by Convener-Sports Committee (Dr. Anek Goel)

- Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) - include e-copies of award letters and

certificates

- Average number of sports events/competitions in which students of the Institution participated (organised by the institution/other institutions)

Presentation by Convener- Career Counselling and Placement Cell (Dr. Monika Bansal)

- Average percentage of placement of outgoing students (include List of Companies and salary package)
- Average percentage of students progressing to higher education
- Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution

Presentation by Convener- Alumni Committee

- Details of registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services
- Alumni contribution - Quantum of contribution and Audited Statement of account of the institution reflecting the receipts.

with regards

Dr. Manoj Saxena | डॉ मनोज सक्सेना

IQAC Coordinator

Professor | आचार्य

Department of Electronics | इलेक्ट्रॉनिक्स विभाग

Deen Dayal Upadhyaya College | दीन दयाल उपाध्याय कॉलेज

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